

GREAT FUTURES START HERE.



BOYS & GIRLS CLUB
OF MARION COUNTY

Employee Application

Instructions: Please print and answer all questions accurately and completely. Incomplete applications will not be considered.

PERSONAL INFORMATION

NAME:					
Last:		First:		Middle:	
ADDRESS:					
CITY:		STATE:		ZIP:	
CELL PHONE: ()			HOME PHONE: ()		

EDUCATION

SCHOOL	NAME	GRADUATE		MAJOR
		YES	NO	
HIGH SCHOOL				N/A
COLLEGE				
OTHER				

List any Certifications: _____

CRIMINAL HISTORY If hired, you have an ongoing obligation to notify the Executive Directory, in writing, of any felony charges within 10 days of the date the charge is filed. Failure to do so may result in dismissal.

Have you ever entered a plea of guilty or no contest to a state or federal felony charge?	YES	NO
Have you ever been convicted of a state or federal offense?	YES	NO
Have you ever been charged with a state or federal felony offense which was reduced to a misdemeanor offense to which you entered a plea of guilty or no contest?	YES	NO
Have you ever entered a plea of guilty or no contest to, or been convicted of, a state or federal misdemeanor charge involving illegal chemical substances or illegal sexual activity?	YES	NO
Have you ever been approved for or entered into a deferred prosecution agreement with any prosecuting authority?	YES	NO

REFERENCES

NAME	PHONE NUMBER	RELATINSHIP	# OF YEARS AQUAINTED
	()		
	()		
	()		

Employment History Please list last three employers, including military, starting with most recent first.

Company Name:	Supervisor:	Pay Rate:
Address:		Phone: ()
Employed From:	To:	Position/ Title:
Job Description:		
Reason for Leaving:		

Company Name:	Supervisor:	Pay Rate:
Address:		Phone: ()
Employed From:	To:	Position/ Title:
Job Description:		
Reason for Leaving:		

Company Name:	Supervisor:	Pay Rate:
Address:		Phone: ()
Employed From:	To:	Position/ Title:
Job Description:		
Reason for Leaving:		

Please explain any gap in work history:

Date you can start: / /	Salary Desired: \$ ____ / hr.
Are you employed now? Yes or No	Have you ever applied with us before? Yes or No
Hours Available to Work	If yes, when?
Monday:	
Tuesday:	
Wednesday:	
Thursday:	
Friday:	

Please describe any other skill, abilities or experience you possess that you believe may be relevant to this position: _____

I certify that the statements in this application are true, complete, and not misleading to the best of my knowledge and I authorize investigation of all statements, contained herein. I hereby release from liability and persons or organizations furnishing such information and I understand that I will be subject to disqualification or dismissal if any statements in this application if found to be untrue.

Signature: _____ Date: _____